

**EXHIBIT GUIDELINES**  
**EIGHTH JUDICIAL DISTRICT COURT DEPARTMENT 27**  
**REGIONAL JUSTICE CENTER**  
**200 LEWIS AVENUE, LAS VEGAS, NV 89155**

Court Clerk: Nicole McDevitt (702) 671-0672

[MCDEVITTN@clarkcountycourts.us](mailto:MCDEVITTN@clarkcountycourts.us)

1. **Counsel are encouraged to submit Joint exhibits.** This means that both side submit their exhibits in a binder (or binders) and numbered in order. This **DOES NOT** mean that exhibits are stipulated to, If any exhibits are stipulated to for admission, that stipulation is to be placed on the record at the first day of trial. Exhibits are to be NUMBERED.
2. If parties are unable to submit Joint exhibits, Plaintiff's exhibits would start with #1 and Defendant's Exhibits are to start at #500 (unless Plaintiff has over 500, in which case counsel may agree each upon a block of numbers), If parties are submitting separate exhibits **DO NOT also submit joint exhibits** when submitting Plaintiff's and Defendant's exhibits.
3. In accordance with EDCR 2.67, counsel shall meet, review and discuss exhibits. All exhibits must comply with EDCR 2.27.
4. Depositions are **NOT** marked nor admitted as exhibits; however, original, unopened depositions may be provided and "published" when used in Court. Pleadings already filed in the case are **NOT** marked or admitted as exhibits.
5. Photographs should be numbered separately. **DO NOT PLACE SEVERAL PHOTOGRAPHS** on one sheet of paper, unless counsel stipulate to the admission of all photographs on the page.
6. Submit exhibits in BINDERS, separated by tabs. Prepare an Exhibit List containing a short description of each exhibit with a minimum of three columns (blocks) on the right-hand side labeled "Offered", "Objection" and "Admitted". Please do not mark in the boxes whether or not the exhibits are objected to, this is for the clerk's use during trial. An editable word document of the exhibit list **MUST** be emailed to the clerk at: mcdevittn@clarkcountycourts.us
7. Larger versions of exhibits may be used as demonstrative exhibits. These are not marked as exhibits and usually do not go to the Jury. Make sure to have a standard size paper version of the exhibit for the jury.
8. Counsel are to provide the original exhibits to the Clerk, plus a copy for the Judge, and are to supply those exhibits at prior to the start of trial at a time arranged with the clerk. The original exhibits provided to the clerk will also be the exhibit used by all witnesses.
9. Please note, all exhibits and depositions not offered and/or admitted at trial will be ordered by the Court to be returned to counsel at the conclusion of the trial.
10. The courtroom does have its own ELMO and television, however, to reserve other courtroom equipment, i.e., screens,, projectors, DVD/VHS players, etc., submit an advanced request to our Court Help Desk [CourtHelpDesk@clarkcountycourts.us](mailto:CourtHelpDesk@clarkcountycourts.us) or or 702-671-3300. Further, since the equipment is controlled through JAVS, for set-up help, please coordinate through our Court Recorder, Traci Rawlinson through email: [RawlT@clarkcountycourts.us](mailto:RawlT@clarkcountycourts.us) or her work number: (702) 671-0883. If you would like daily transcripts from your trial you will need to contact Traci at least one week prior to your trial as a deposit it required.

### Exhibit Description

	Offered	Admitted
OBJ	DATE	DATE

[illegible]

